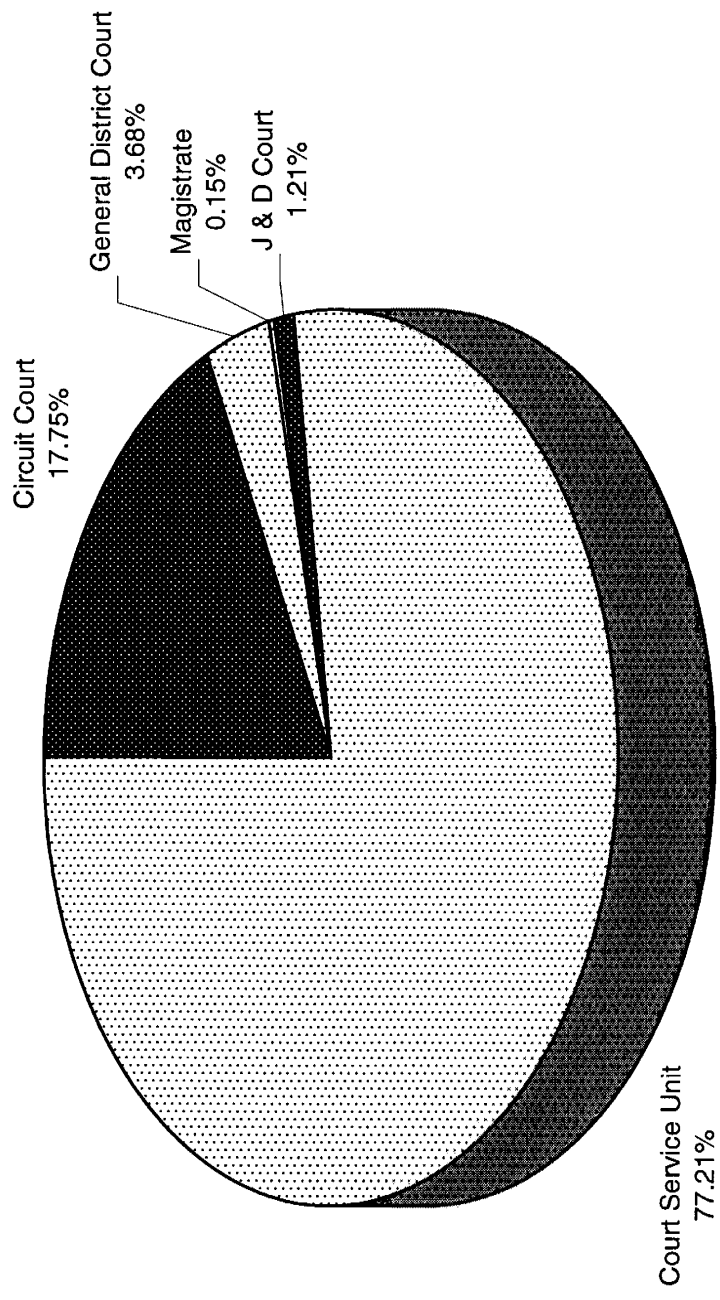


Judicial Administration

Judicial Administration
\$1,110,435



Judicial Administration

| | Actual FY 2003 | Budget FY 2004 | Adopted FY 2005 | Inc/(Dec) |
|--------------------------------------|---------------------------|---------------------------|----------------------------|------------------|
| Circuit Court | \$ 170,295 | \$ 197,068 | \$ 197,068 | \$ - |
| General District Court | 35,813 | 40,878 | 40,878 | - |
| Magistrate | 1,145 | 1,655 | 1,655 | - |
| J & D Court | 12,609 | 13,429 | 13,429 | - |
| Court Service Unit | 516,150 | 857,405 | 857,405 | - |
| Courthouse Maintenance | 32,874 | - | - | - |
| Total Judicial Administration | \$ 768,886 | \$ 1,110,435 | \$ 1,110,435 | \$ - |

Circuit Court

The Circuit Court is the trial court of general jurisdiction for Roanoke County with the authority to try a full range of civil and criminal cases.

MISSION

To process all criminal cases (felonies and misdemeanors) and all civil cases coming before the Circuit Court, provide assistance to the judges in the performance of their judicial functions, and maintain County records. Administer justice fairly according to existing laws and operate an efficient and effectively run court.

GOALS/OBJECTIVES

Provide Roanoke County citizens with fair and efficient judicial dispute resolution.

- Administer justice fairly according to existing laws and in a timely manner.
- Operate an efficient and effectively run court.
- Protect and compensate innocent parties who are victims of criminal or civil wrongs.
- Continue to schedule and efficiently resolve family disputes.
- Maintain an open record of matters before this court.

| Circuit Court Appropriations | | | | |
|------------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| <u>Description</u> | <u>Actual FY 2003</u> | <u>Budget FY 2004</u> | <u>Adopted FY 2005</u> | <u>% Change 04-05</u> |
| Personnel | \$ 4,747 | \$ - | \$ - | 0.0% |
| Operating | 186,304 | 197,068 | 197,068 | 0.0% |
| Capital | 12,117 | - | - | 0.0% |
| Transfers | - | - | - | 0.0% |
| Total | <u>\$ 203,168</u> | <u>\$ 197,068</u> | <u>\$ 197,068</u> | <u>0.0%</u> |
| Positions | - | - | - | - |

Court Service Unit

The Court Services Unit provides screening, diagnostic and treatment services for citizens under the jurisdiction of the Roanoke County Juvenile and Domestic Relations District Court.

MISSION

To assure the protection of the citizens of Roanoke County through the balanced approach of comprehensive services that prevent and reduce juvenile delinquency through partnerships with families, schools, community, law enforcement and other agencies while providing the opportunity for delinquent youth to develop into responsible and productive citizens.

GOALS/OBJECTIVES

Provide a structured, therapeutic alternative to juveniles who may otherwise be placed in secure detention while holding the youth accountable for his actions and protecting the community.

- Provide an alternative to secure and/or residential placement in a lesser restrictive environment that is conducive for treatment and social modifications.
- Develop social skills and enhance personal development through individual, group and family counseling.
- Provide client assessments, diagnostic and classification services which will include psychological evaluations when deemed necessary.
- Provide resources and assistance to youth by creating a network of community support.
- Reduce recidivism and return the individual to the community as a productive citizen able to cope with the stresses of living in the community.

| Court Service Unit Appropriations | | | | |
|-----------------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| <u>Description</u> | <u>Actual FY 2003</u> | <u>Budget FY 2004</u> | <u>Adopted FY 2005</u> | <u>% Change 04-05</u> |
| Personnel | \$ - | \$ - | \$ - | 0.0% |
| Operating | 491,506 | 823,761 | 823,761 | 0.0% |
| Capital | - | 9,000 | 9,000 | 0.0% |
| Transfers | 24,644 | 24,644 | 24,644 | 0.0% |
| Total | \$ 516,150 | \$ 857,405 | \$ 857,405 | 0.0% |
| Positions | 3 | 3 | 2 | - |

General District Court

The Roanoke County General District Court hears traffic, civil and misdemeanor criminal cases.

MISSION

The Court provides judicial administration over matters before the General District of the 23rd Judicial District. The Court exercises original jurisdiction over all misdemeanor cases and civil matters where less than \$15,000.00 is involved. In addition the Court decides traffic cases and certain violations of the County and Town of Vinton codes. Total new cases presided over in 2001 were 32,661. Total number of cases concluded was 33,359.

GOALS/OBJECTIVES

Adjudicate all cases swiftly and impartially.

- Maintain accurately all court records by statute and guidelines set forth by the Supreme Court of Virginia.
- Responsiveness to the public in all matters coming before the General District Court in an efficient and effective manner.

| General District Court Appropriations | | | | |
|---------------------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| <u>Description</u> | <u>Actual FY 2003</u> | <u>Budget FY 2004</u> | <u>Adopted FY 2005</u> | <u>% Change 04-05</u> |
| Personnel | \$ - | \$ - | \$ - | 0.0% |
| Operating | 33,343 | 40,878 | 40,878 | 0.0% |
| Capital | 2,469 | - | - | 0.0% |
| Transfers | - | - | - | 0.0% |
| Total | \$ 35,812 | \$ 40,878 | \$ 40,878 | 0.0% |
| Positions | - | - | - | - |

Juvenile and Domestic Relations Court

The Juvenile and Domestic Relations Court processes cases and collects fines related to juvenile or domestic cases and issues drivers' licenses to all juveniles.

MISSION

The Juvenile and Domestic Relations Court will carry out all judicial functions as they relate to domestic matters (criminal and civil in nature) and all juvenile matters (traffic, criminal and civil in nature) in accordance with the governing statutes of the Commonwealth of Virginia, County of Roanoke, and Town of Vinton.

GOALS/OBJECTIVES

Administer justice fairly and efficiently in cases under the jurisdiction of the Court.

- Fulfill legal responsibilities by fairly administering appropriate statutes in all juvenile cases before the Court.
- Fulfill legal responsibilities by fairly administering appropriate statutes in all domestic cases before the Court.

Maintain open communications with the public regarding matters involving the Court.

- Ensure awareness of public matters involving the Court.

| Juvenile & Domestic Relations Appropriations | | | | |
|--|---------------------------|---------------------------|----------------------------|---------------------------|
| <u>Description</u> | <u>Actual FY 2003</u> | <u>Budget FY 2004</u> | <u>Adopted FY 2005</u> | <u>% Change 04-05</u> |
| Personnel | \$ - | \$ - | \$ - | 0.0% |
| Operating | 12,608 | 13,429 | 13,429 | 0.0% |
| Capital | - | - | - | 0.0% |
| Transfers | - | - | - | 0.0% |
| Total | \$ 12,608 | \$ 13,429 | \$ 13,429 | 0.0% |
| Positions | - | - | - | - |

Magistrate

The Magistrate issues warrants and sets bail.

MISSION

To provide courteous and continuous assistance round-the-clock to all citizens, agencies and law enforcement.

GOALS, OBJECTIVES, and STRATEGIES

To respond to complaints made by victims/witnesses and law enforcement in a timely, courteous and professional manner; address issues involving domestic violence and provide other agencies with assistance in addressing these issues as provided by statute.

- Provide proper administration and assistance by the Magistrates Office in the performance of its duties to all case participants, to all citizens, the courts and agencies it serves.
- To provide independent, unbiased review of complaints brought to the office by police officers, sheriffs, deputies and citizens.
- To perform such duties as issuing search warrants, subpoenas, arrest warrants, summonses, and setting bail.
- Assist the public providing information on the judicial system processes and procedures, where needed.

| Magistrate Appropriations | | | | |
|---------------------------|---------------------------|---------------------------|----------------------------|---------------------------|
| <u>Description</u> | <u>Actual FY 2003</u> | <u>Budget FY 2004</u> | <u>Adopted FY 2005</u> | <u>% Change 04-05</u> |
| Personnel | \$ - | \$ - | \$ - | 0.0% |
| Operating | 1,145 | 1,655 | 1,655 | 0.0% |
| Capital | - | - | - | 0.0% |
| Transfers | - | - | - | 0.0% |
| Total | \$ 1,145 | \$ 1,655 | \$ 1,655 | 0.0% |
| Positions | - | - | - | - |